

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
William W. Allen Middle School
December 18, 2018 – 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2018
- B. Notice filed with the Burlington County Times on July 1, 2018

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Mr. Jack Fairchild
Mrs. Tinamarie Nicolo-Dorfner
Mr. Brandon Pugh
Ms. Lauren Romano
Mr. Dimitri Schneiberg
Mr. Mark Villanueva
Mr. Maurice Weeks

Mr. David A. Weinstein, Vice President
Dr. Sandra Alberti, President

Mr. Arthur F. Risdén, Esq., Solicitor
Dr. Scott McCartney, Superintendent
Mrs. Joanne D'Angelo, Business Administrator/Board Secretary
Ms. Carole Butler, Director of Curriculum and Instruction
Dr. David Tate, Director of Special Education
Mrs. Debora Belfield, Director of Personnel
Mr. Jeffrey Arey, Director of Instructional Technology

V. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #19-127:

November 13, 2018 Executive Session

November 13, 2018 Regular Meeting

Moved by: _____ Second: _____ Vote: _____

B. Communications

C. Educational Highlights –Superintendent’s Monthly Report

- General Updates
- Board Member Recognition
- BCIP JIF Distinctions
 - Financial Award in the amount of \$4,500
 - Elite II Safety Award
 - Certificate of Excellence - Outstanding Performance in Claims Management
 - Maintaining a Loss Ratio Below 50% for 2017-2018
 - Maintaining a Five Year Average Loss Ratio Below 50%
- Retirement Recognition
 - Carol Alt
 - Trish Bernhard

D. Student Board Representatives

- Brenden Swanik
- Ashrit Verma
- Cara Petrycki
- Avani Giri

E. Board Committee Reports – Questions and Comments

F. Public Comment on Agenda Items

VI. Reports to the Board

A. Business Administrator/Board Secretary

1. **Financial Reports of the Board Secy.** – September and October, 2018 – Exhibit #19-128
2. **Treasurer’s Report month of July and August, 2018** – Exhibit #19-129
3. **Cafeteria Report** – October, 2018 – Exhibit #19-130

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
 Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
 Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of September and October, 2018 attached as Exhibit #19-131.

5. Approval of Bills

I recommend approval of the bills, in the amount of \$9,051,291.30 attached as Exhibit #19-132.

Approval of Items 1 – 5:

Moved by: _____ Second: _____ Vote: _____

VII. Recommendations of the Superintendent

A. Policies and Procedures

1. First Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the Policies and Regulations be entered on first reading.

- Policy 0000.01 Introduction Bylaws, Policies
- Policy 0000.02 Introduction Bylaws, Policies, Regulations
- Policy 0121 Board-District Rights - Abolish
- Policy 0132 Executive Authority
- Policy 0133 Adjudication of Dispute
- Policy 0141 Board Member Number and Term
- Policy 0142 Board Member Qualifications, Prohibited Acts and Code of Ethics
- Policy 0146 Board Member Authority
- Policy 0151 Organization Meeting
- Policy 0153 Annual Appointments
- Policy 0155 Board Committees
- Policy 0171 Duties of Board President and Vice-President
- Policy 0173 Duties of Public School Accountant
- Policy 0175 Contracts with Independent Consultants
- Policy 6162 Sponsorships

MOTION:

I recommend that the Board enter on first reading the Policies and Regulations listed above as Exhibit #19-133.

2. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on second reading.

- Policy 2431 Athletic Competition
- Regulation 2431.2 Medical Examination Prior to Participation on School Sponsored Interscholastic or Intramural TEAM or Squad
- Policy 5350 Student Suicide Prevention
- Regulation 5350 Student Suicide Prevention
- Policy 5337 Service Animals
- Policy 7490 Pet Animals on School Property
- Policy 9190 Community Organizations and Clubs

MOTION:

I recommend that the Board enter and adopt on second reading the Policies and Regulations listed above as Exhibit #19-134.

Approval of Items 1 – 2:

Moved by: _____ Second: _____ Vote: _____

B. Educational Program

1. Special Education Out-of-District Placements 2018-19

The following Moorestown students with special needs are recommended for placement in the appropriate out-of-district programs and schools as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the students with special needs at the placements listed on Exhibit #19-135 for the 2018-19 school year at the locations indicated at the approved tuition rates with transportation provided.

2. Burlington County Alternative School Placements for 2018-19

The students listed are recommended for placement in the program at Burlington County Alternative School.

MOTION:

I recommend that the Board approve the students on Exhibit #19-136 for the 2018-19 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

3. Homeless Placements 2018-19

The following homeless placements are recommended.

MOTION:

I recommend that the Board approve the homeless student placement listed on Exhibit #19-137 for the 2018-19 school year at the locations indicated and at the approved district tuition rates, where applicable.

4. Home Instruction 2018-2019

Approval is requested for Home Instruction for students during the 2018-2019 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #19-138 for the 2018-2019 school year.

Approval of Items 1 – 4:

Moved by: _____ Second: _____ Vote: _____

C. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #19-139.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #19-140.

3. Overnight Student Trips

The Finance and Operations Committee has reviewed and recommends approval of the following trips.

MOTION:

I recommend that the Board approve the overnight trips listed below:

Wrestling Tournament	Ocean City, MD	12/27/18 to 12/28/18
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4. SpEAC Request to Release Funds

MOTION:

I recommend the Board approve the request to release funds in the amount of \$3,281.56 to the Moorestown Special Education Advocacy Council (SpEAC), as per the attached Exhibit #19-141.

5. Capital Projects Application Authorization

MOTION:

A resolution is requested to authorize Garrison Architects to submit "Other Capital Projects" applications for the new High School security vestibules and related projects. The District acknowledges that it will receive no state aid for these projects. The District further authorizes Garrison Architects to amend the Long Range Facility Plan to include these projects.

Approval of Items 1 – 5:

Moved by: _____ Second: _____ Vote: _____

D. Employee Relations

Subject to background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), for the 2018-2019 school year.

1. Appointments**Administrative Staff**

No actions recommended at this time.

Professional Staff

- a. Danielle DerHagopian, as a Long Term Substitute Special Education Teacher at the Mary Roberts Elementary School. Ms. DerHagopian has a BA from Rutgers University. She has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective on January 31, 2019 through June 30, 2019 (temporary leave replacement).
- b. Kerri Walsh as a Long Term Substitute Preschool Special Education Teacher at the Mary Roberts Elementary School. Ms. Walsh has a BA from Rowan University. She has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective on January 2, 2019 through June 30, 2019 (temporary leave replacement).
- c. Dana Procopio, as a Long Term Substitute Preschool Special Education Teacher at the South Valley Elementary School. Ms. Procopio has a MA from Holy Family University. She has been placed on Column MA, Step 1 of the Teacher Salary Guide at a salary of \$53,270.00 prorated, effective on September 20, 2018 through January 31, 2019 (temporary leave replacement).
- d. Adrienne Bittong, as a Long Term Substitute 4th Grade Teacher at the Upper Elementary School. Ms. Bittong has a BA from University of Central Florida. She has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective on December 22, 2018 through May 24, 2019 (temporary leave replacement).
- e. Rosella Cusumano, as an Interim Computer Teacher at the Upper Elementary School. Ms. Cusumano has a BA from Pennsylvania State University. She has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective on December 22, 2018 through June 30, 2019 (temporary leave replacement).
- f. Georgianna Myers, as a Long Term Substitute Social Studies Teacher at the Middle School. Ms. Myers has a BA from Rider University. She has been placed on Column BA+15, Step 1 of the Teacher Salary Guide at a salary of \$50,565.00 prorated, effective on January 16, 2019 through June 30, 2019 (temporary leave replacement).

Support Staff

- a. Hilary Pauro, as a Paraprofessional at the George Baker Elementary School. Ms. Pauro has been placed on Column Para EDUC, Step 1 of the 2018-2019 Paraprofessional Salary Guide at an hourly rate of \$12.75 (4.5 hours per day) for an annual salary of \$10,671.75 prorated, effective January 2, 2019 through June 30, 2019.
- b. Catherine Barone, as a Paraprofessional at the Mary Roberts Elementary School. Dr. Barone has been placed on Column Para EDUC, Step 2 of the 2018-2019 Paraprofessional Salary Guide at an hourly rate of \$12.85 (4.75 hours per day) for an annual salary of \$11,352.98 prorated, effective January 22, 2019 through June 30, 2019.
- c. Supriya Pillai, as a Paraprofessional at the Mary Roberts Elementary School. Ms. Pillai has been placed on Column Para, Step 1 of the 2018-2019 Paraprofessional Salary Guide at an hourly rate of \$10.75 (4.75 hours per day) for an annual salary of \$9,497.63 prorated, effective January 2, 2019 through June 30, 2019.
- d. Anna Maria Doctorovitz, as a Secretary at the Middle School. Ms. Doctorovitz has been placed on Column N-12 Step 1 of the 2018-2019 Secretary Salary Guide at an annual salary of \$31,860.00 prorated, effective on January 2, 2018 through June 30, 2019.
- e. Nicole Faries, as a Paraprofessional at the High School. Ms. Faries has been placed on Column Para EDUC, Step 7 of the 2018-2019 Paraprofessional Salary Guide at an hourly rate of \$16.49 (6.75 hours per day) for an annual salary of \$20,703.20 prorated, effective January 2, 2019 through June 30, 2019.
- f. Kimberly DellaCroce, as a Child Caregiver for the Extended Day Care Program for the District. Ms. DellaCroce's hourly rate is \$10.50 for 14.25 hours per week as directed, effective on January 2, 2019 through June 20, 2019.
- g. Wendy Walker, as a Child Caregiver for the Extended Day Care Program for the District. Ms. Walker's hourly rate is \$10.50 for 7.5 hours per week as directed, effective on January 2, 2019 through June 20, 2019.
- h. Marcos Crespo, as a Bus Driver for the Transportation Department for 5 hours per day for an annual salary of \$14,327.20 effective December 10, through June 30, 2019.

2. Leave of Absence and Extensions to Leave of Absence**Administrative Staff**

No actions recommended at this time.

Professional Staff

- a. Kelly Cline, an ESL Teacher at the Mary Roberts Elementary School, a paid Medical Leave of Absence April 19, 2019 through June 30, 2019; unpaid Family Medical Leave of Absence August 28, 2019 through December 2, 2019 (not to exceed 60 days).
- b. Eileen Buniva, a Reading and Math Support Teacher at the South Valley Elementary School, an unpaid Absence February 15, 2019.
- c. Emily Espinosa, a 5th Grade Teacher at the Upper Elementary School, a paid Medical Leave of Absence April 13, 2018 through June 30, 2018; unpaid Family Medical Leave of Absence September 1, 2018 through December 4, 2018; unpaid Child Rearing Leave of Absence December 5, 2018 through February 1, 2019; and extension to an unpaid Child Rearing Leave of Absence February 2, 2019 through June 30, 2019.
- d. Courtney Darling, an English Teacher at the High School, an unpaid Family Medical Leave of Absence September 1, 2018 through December 4, 2018; a change to the Leave of Absence to a paid Medical Leave of Absence November 26, 2018 through December 17, 2018.

Support Staff

- a. Denise Parrillo, a Paraprofessional at the George Baker Elementary School, a paid Medical Leave of Absence September 17, 2018 through November 20, 2018; a paid Medical Leave of Absence extension from November 21, 2018 through January 2, 2019.
- b. Alicia Thomas Cranshaw, a Paraprofessional at the Middle School, an unpaid Absence January 9, 2019 and January 10, 2019.
- c. Karen Coggins, a Secretary at the High School, an unpaid Intermittent Family Medical Leave of Absence December 6, 2018 through December 14, 2018.
- d. Mayra Ortiz Hernandez, a Bus Driver for the Transportation Department, an unpaid Absence November 21, 2018 and December 3, 2018.
- e. Yahaira Walters-Banks, a Bus Driver for the Transportation Department, an unpaid Family Medical Leave of Absence December 5, 2018 through December 21, 2018.
- f. Marie Linda Szczepanski, a Bus Driver for the Transportation Department, a paid Medical Leave of Absence December 12, 2018 through January 3, 2019.

3. Change of Assignment/FTE**Administrative Staff**

No actions recommended at this time.

Professional Staff

- a. Sharon Coffman, from a .3FTE to .42FTE Language and Speech Therapist at the George Baker Elementary School, effective November 14, 2018 through June 30, 2019 at an annual salary of \$24,360.42 prorated.
- b. Anthony Rizzo, from a .5FTE to 1FTE School Psychologist at the Mary Roberts Elementary School, effective January 2, 2019 through June 30, 2019 at an annual salary of \$56,501.00 prorated.
- c. Thomas Kacerek, from a .6FTE to .8FTE Computer Teacher at the South Valley and Mary Roberts Elementary School, effective January 2, 2019 through June 30, 2019 at an annual salary of \$40,852.00 prorated.
- d. Katie Shulman, from a .3FTE to .5FTE Special Education Teacher at the South Valley Elementary School, effective November 13, 2018 through June 30, 2019 at an annual salary of \$28,193.00.

Support Staff

- a. John Daly from 4 hours to 4.75 hours Paraprofessional at the Middle School effective November 27, 2018 through June 30, 2019 at an annual salary of \$11,653.37 prorated.

4. Resignation

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Anna Maria Doctorovitz, a Paraprofessional at the Middle School, effective January 1, 2019.
- b. Laura Indelicato, a Paraprofessional at the High School, effective December 31, 2019.
- c. Maureen Molitor, a Child Caregiver for the Extended Day Care Program, effective November 29, 2018.
- d. Michaelina Petti, an Assistant Child Caregiver for the Extended Day Care Program, effective December 21, 2018.
- e. Skhye Walden, a Child Caregiver for the Extended Day Care Program, effective December 14, 2018.

5. Retirement

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Debra Prizer Spering, a Kindergarten Teacher at the South Valley Elementary School, after 31 ½ years of service to the District, effective January 31, 2019.

Support Staff

No actions recommended at this time.

6. Extension of Contract

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Patricia Towhey, as a Long Term Substitute 5th Grade Teacher at the Upper Elementary School. Ms. Towhey has a MA from The Rowan University. She has been placed on Column MA, Step 1 of the Teacher Salary Guide at a salary of \$53,270.00 prorated, effective on September 1, 2018 through February 4, 2019; an extension to June 30, 2019 (temporary leave replacement).
- b. Nicole Faries, as a Long Term Substitute English Teacher at the High School. Ms. Faries has a BA from Arcadia University. She has been placed on Column BA+30, Step 1 of the Teacher Salary Guide at a salary of \$51,653.00 prorated, effective September 1, 2018 through December 6, 2018; an extension to December 21, 2018 (temporary leave replacement).

Support Staff

No actions recommended at this time.

7. Salary Adjustment

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Timothy Rourke, a Mechanic for the Transportation Department from \$31,827.00 to \$33,827.00 prorated, effective July 1, 2018 through June 30, 2019.

- 8. Substitutes** - Exhibit #19-142
- 9. Adjustment to Transportation Hours** - Exhibit #19-143
- 10. Administrative Leave** - Exhibit #19-144
- 11. Co-Curricular** - Exhibit #19-145
- 12. Holiday Arts Festival Staff** - Exhibit #19-146
- 13. Athletics** - Exhibit #19-147

Moved by: _____ Second: _____ Roll Call Vote: _____

VIII. Suspensions and HIB Report

A. Suspensions – Exhibit #19-148

B. Superintendent's HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated
 - HS - #1, UES - #1
- Unsubstantiated
 - WAMS - #1, #2

IX. Informational Only

A. Enrollment Information – December 3, 2018

	2017-2018	2018-2019
High School	1275	1297
Middle School	638	643
Upper Elementary School	889	920
Elementary School	1141	1135
Total	3943	3995

B. Old Business

C. New Business

D. Public Comments

X. Adjournment

Moved by: _____ Second: _____ Vote: _____